

Online PSC Elective: Punctuation

Synopsis

Good punctuation is at the heart of clear and effective writing. And that's a fundamental skill for all lawyers.

This course gives trainees a thorough reminder of how to use punctuation marks accurately, with plenty of tests to check that they've got it.

Duration

Completing this course provides 1.5 hours of PSC Electives

Format

E-learning

Delegates

Trainee solicitors

Outcomes

As a result of this course, you will:

- punctuate accurately
- review and correct your own work

Content

1. Apostrophes
2. Capital letters
3. Commas
4. Colons and semicolons
5. Quotation marks
6. Hyphens, dashes and brackets
7. Punctuating lists