

## E-learning: Anti-Money Laundering for Law Firms

### Synopsis

Our training comprises an introductory AML e-learning course and short case-study based scenarios which are released quarterly to refresh knowledge and check how well your staff can apply their knowledge.

This course is an introduction to AML with three modules:

1. Anti-Money Laundering - The Basics
2. Customer Due Diligence
3. Reporting

Staff who are already familiar with their anti-money laundering obligations can take the quiz at the start of the course. If they pass, they can move on to the scenarios without completing this course. All other staff must complete the course and pass the quiz. The pass mark is 80%. Course results can be tracked and monitored on our LMS or you can host the course on your own LMS.

### Duration

75 minutes

### Format

E-learning

### Delegates

Anyone working in a law firm

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### Outcomes

As a result of completing this course you will know:

- what money laundering is and how and why you and your firm are at risk
- key legal and regulatory obligations for you and for your firm
- when and how to complete Customer Due Diligence (CDD), Enhanced CDD and other checks
- why ongoing monitoring and constant vigilance are essential
- when and how to report to your Money Laundering Reporting Officer
- how to avoid the risks of “tipping off”

### Content

1. Anti-Money Laundering - The Basics
2. Customer Due Diligence
3. Reporting