

E-learning: Drafting a Defence

Overview

This e-learning course provides guidance and tips for drafting a Defence.

It looks at the different ways you can deal with the allegations in the Particulars of Claim and how to plan and draft a Defence.

At the end of the course there are two PDFs to download. The first covers the formalities required by the Civil Procedure Rules and the second provides a note of the key points to remember when drafting a Defence.

Duration

25 minutes

Format

You can work through the course at your own pace. You can stop at any time. The next time you log-in you will be prompted to restart the course at the place you left off.

Delegates

For junior fee earners and claims handlers who draft or review Defences.

Outcomes

As a result of completing this course, you will:

- the aims of a Defence
- how to analyse the Particulars of Claim
- how to plan before you start drafting a Defence
- the three options for responding to allegations in the Particulars of Claim
- the formal requirements of the Civil Procedure Rules

Content

- Your options for dealing with allegations made in the Particulars of Claim
- Analysing the Particulars of Claim
- Getting instructions
- Planning the Defence
- Drafting tips
- Reviewing and proofreading