

Grammar Refresher Course



Synopsis

This practical e-learning course introduces key concepts of English grammar for business writers and will help you to write clearly, professionally and without grammatical errors.



Anyone who wants to improve their grammar



90 minutes

Outcomes

As a result of this course, you will be able to:

- recognise different word classes and use them appropriately;
- recognise and avoid common grammatical errors;
- manage your sentences; and
- review and correct your own work.

Content

This practical grammar course covers topics such as:

- word classes and other grammar terms
- prepositions
- pronouns
- sentences that flow
- verbs
- word choices



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